

THRUSSINGTON NEIGHBOURHOOD PLAN

WORKING PARTY NOTES #12

MEETING 7.30pm July 28th, 2016

Present:

Nich Stanyard	Mark Thistlethwaite	Suzan Rubins	Tom Prior
Candi Newby	Wendy Johnson	Dave & Heather Young	
Bob Philips (UI))	Jo Gregory (Samuels) (UI)	E Guest (TPC)	

Apologies: Nigel Hainsworth James Pearce Duncan Cuckow
Phil Gee

Circulation: Above, TPC, J Poland, E Argar

This meeting was more of a review and an introduction to new members Candi, Wendy, Heather and Dave. Apologies were also received from Duncan and James who also wish to be involved. Phil Gee has said he would like to be kept informed and will help and comment where he can. Edward Argar (MP) has asked to be put on the circulation list.

After brief introductions a quick update was given:

2015: TP and MT suggested to Parish Council that a Neighbourhood Development Plan would be a good idea for village to adopt in light of changing legislation.

Nov 2015: Parish Council formally agreed that a Plan would be pursued.

Dec 2015: Working Group set up, parish defined as proposed designated area for Plan. Charnwood approached formally and request submitted.

Jan- Apr 2016: Six week consultation completed and Parish designated as area for Neighbourhood Plan approved 27/4/16. Urban Imprint chosen as partners (then BPUD). Applied for grant. Precept for village approved £1000 for work.

July 2 2016: Initial consultation with village. Deemed successful with approx. 10% of village attending along with James Poland, local businesses, Hoby and Seagrave representatives. Data collected in form of a SWOT analysis for collation and analysis by Urban Imprint. Some other residents showed interest in joining / helping Working Group. First grant approved for £5506

It is recommended that new members generate a new mail address of the form namenp.gmail.com (does not have to be gmail). **ACTION: CN DY HY (WJ)**

1. Report from Parish Council

Cheques raised and issued for Urban Imprint and Printers.

2. Funding and budget

Grant £5506 approved – waiting confirmation that it Parish council account has been updated. Spreadsheet attached.

3. Project plan

Attached.

4. Consultation 2 July – update and review

Consultation was well received. Around 40-50 visitors including representatives from Hoby, Seagrave, Charnwood Borough Council and Borough councillor. Two formal presentations were run and six work stations (Heritage, transport, business, housing, environment and leisure) were run to gather information. The information was collated in the form of a SWOT analysis (Strengths, weaknesses, opportunities and threats) and the summary posted (attached).

The analysis was interesting as it included some aspirational requirements which we will have to review in detail later, for example, more direct access to the railways.

At next meeting review SWOT analysis and pass comments to Urban Imprint.

ACTION: ALL – NEXT MEETING

Note: Thank you to all who helped and were involved.

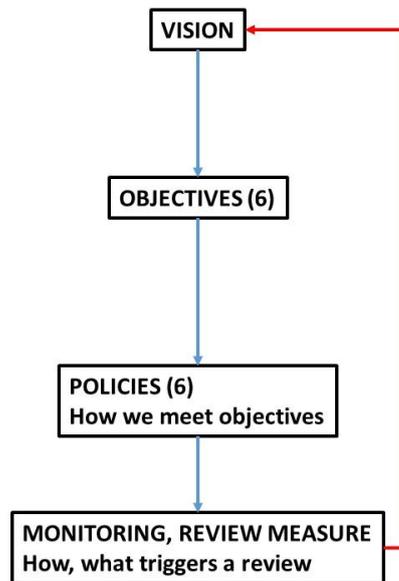
5. Next steps

a. Vision and objectives

Recommended that we have a vision and objectives, it was suggested that the objective be reworded from the initial application to Charnwood. Draft to be forwarded to Urban Imprint to draft initial objectives – see appendix. **ACTION:**

MT SR BP JG

Relationship between Vision, Objectives and Policies



b. Questionnaire

Draft given and circulated by BP JG. Request for electronic copy. **ACTION: JG BP**

Initial comments for revision:

Clarity of some questions could be improved eg How important is parking in the village? Could be ambiguous.

Should line up with six titles of work stations.

Name section could be at end.

Some sections should have a “prefer not to say” option.

Add web address, twitter and facebook links. Send to UI. **ACTION: TP**

Review update and comment at next meeting and forward to Urban Imprint.

ACTION: ALL – NEXT MEETING

Timescale: Aim to send out by second week in September to allow advert in T Life and three weeks for issue and collection and a further two to three weeks for analysis by UI.

c. Engagement of younger villagers

Ideas to develop at next meeting:

School event for parents and children – assembly? Discuss with school.

Scouts, brownies etc.

BBQ for 15-17 year olds and parents (20-40), short questionnaire for this age group.

ACTION: ALL AT NEXT MEETING

6. Website

Archie R (Suzan) meeting with ECG to discuss possibility of AR uploading and helping design website. **ACTION: SR (ECG)**

Noted that Foxton and Keyworth have excellent websites.

It is noted that administrator responsibility should be within working group.

We have to decide what we wish to post, so far suggestions include an archive for minutes, parish map, rolling news section, contact details, links to facebook and twitter, FAQs, Vision, objectives and policies, PDF of averts for 2/7/16 consultation.

ACTION: ALL NEXT MEETING

Facebook and Twitter accounts et up and running. Links in place. Suggested that NS and HY are set up as administrators. **ACTION TP**

7. Update for Thrussington Life

Draft update reviewed and agreed that this should be reworded to be snappier, include web etc details and posted to ECG by SR for August 20th. Appendix 2 – initial draft. **ACTION SR**

Background rolling presentation with BPUD.

8. Website

Webpage to be set up and linked to E Guest's site. Have an initial discussion with IT firm within the village. Cost £3K – dismissed this approach.

Potentially ask Archie (SR's son) if he would have a go initially – more emphasis on this after initial consultation.

9. Outstanding actions

Ask Village shop again for invoice for meetings – not done: **Action MT**

Skills audit of available and required skills to be reviewed by BPUD for July 2nd.

ACTION JS

Recruitment – possibly a number of further helpers Duncan Cuckow, James Pearce.

WEBSITE: How do we locate and inform private landlords? Not required as they do not reside in village (UI).

Does T Life go to all businesses within the parish and addresses on the Fosse and at Six Hills? Some missed, ECG corrected.

Email address for group – discuss after July 2 – **ACTION ALL**

10. Any other business

a. NS having trouble with gmail and will set up new address. **ACTION NS**

b. All new members recommended to set up mail address specifically for Neighbourhood Plan work. **ACTION CN HY DY JP DC (WJ)**

c. Noted new members should agree to Terms of reference and let it be noted that they do have a conflict of interest as they are rate payers and residents within the Parish. (- Reference 7b to be discussed at next meeting) **ACTION MT**

d. Technical baseline work (generated from meeting with Charnwood by Urban Imprint). Work has started and target is to produce a draft by end of August and will cover actions are outlined in meeting 11 notes. This will bring out any key issues. **ACTION: JG**

NEXT MEETINGS:

Next working group meeting – Tuesday 16th August, 2016 at 7.30pm at Village Hall (TBC)

Next working group/BPUD meeting – Early October

Note added after meeting: Urban Imprint can offer a training /information session on Neighbourhood planning to both Parish Council and Working Group. Bring up at next Parish meeting. **ACTION MT**

M Thistlethwaite 30.07.2016

012 NP meeting 16 June 2016.docx

Appendix: Original application to Charnwood

NEIGHBOURHOOD DEVELOPMENT PLAN

Under section 61G of the Town and Country Planning Act 1990, Thrussington Parish Council as the 'relevant body' formally submits an application to Charnwood Borough Council as the local planning authority for designation of a neighbourhood area pursuant to the preparation of a Neighbourhood Development Plan ('NDP'.)

The Parish Council has developed a steering committee, comprised of parish councillors and local residents. The working group meets regularly, under the authority of the parish council and will consult with residents and other stakeholders to produce an NDP. The decision has been taken to produce an NDP in order to preserve the identity and character of the village.

The proposed neighbourhood area follows the Thrussington Parish boundary. The rural setting of the village and its relationship with the nearby villages including Rearsby, Hoby with Rotherby, Ratcliffe-on-the-Wreake and Seagrave is important to its identity and it is therefore appropriate for the neighbourhood area to include the whole parish area and not just the village envelope. Enclosed is a map identifying the area in respect of which this application is made.

Yours sincerely,

Helen Chadwick, Clerk to the Council

Tom Prior, Chairman

Draft vision from advertisement for consultation

Our draft vision: To maintain the character and identity of the Parish of Thrussington and to ensure that development opportunities are appropriate to the scale and nature of the Parish, respecting its rural character.

Appendix 2:

Update for T Life (Sept 2016)

Dear Residents,

On July 2nd, 2016 we held an open meeting for all villagers, businesses and interested parties about the proposed neighbourhood development plan. It was a very successful launch of the project and a significant number of people attended including representatives from Hoby and Seagrave, Charnwood Borough Council and our Borough Councillor, James Poland. The event had a general presentation and six work stations enabling visitors to write comments and suggestions. These are in the process of being collated and we will share the results with you as soon as possible. Our consultants, Urban Imprint, also gave two more formal presentations about the project, its process and what it can help with and were its potential limits. Eventually we aim to put all the notes and documents on the village website at www.thrussingtonvillage.org.

The working group would like to thank all that helped organise and all those who visited.

We would also like to inform you that the first tranche of available grant has been received which enables us to continue the project.