

THRUSSINGTON NEIGHBOURHOOD PLAN

WORKING PARTY NOTES #13

MEETING 7.30pm August 16th, 2016

Present:

Nich Stanyard	Mark Thistlethwaite	Suzan Rubins	Tom Prior
Candi Newby	Wendy Johnson	Dave Young	Nigel Hainsworth
James Pearce	Duncan Cuckow	Nicki Allsager	
Apologies:	E Guest	Heather Young	

Circulation: Above, TPC, J Poland, E Argar, Bob Philips (UI), Jo Gregory (UI), Phil Gee

1. Report from Parish Council

Nothing to report.

2. Funding and budget

Grant £5506 in Parish Council bank account. Spreadsheet attached.

Awaiting invoices for meetings at shop and refreshments for July 2nd. **ACTION: TP**

Second tranche of award – preparation to start September. **ACTION: SR**

Extra funding – investigate Thurstaston, Foxton, Keyworth, Bob and Jo. **ACTION:TP (SR)**

3. Project plan

Attached.

4. SWOT analysis review

No comments made – nothing to report back to Urban Imprint.

5. Vision and objectives

a. Vision

Urban imprints letter was discussed in detail. Wording agreed was a mixture from original and UI suggestion and is detailed here:

VISION

To maintain the character and identity of the Parish of Thrussington and to ensure development opportunities are sustainable and appropriate to the scale and nature of the Parish, respecting its historic rural character.

b. Objectives

Design and heritage to be considered last (ref Questionnaire discussion)
Wording for each objective agreed as written below if different from Urban Imprint letter.

Housing

To ensure any future housing responds to local need, supports the sustainability of local services and facilities and fits well into the context of the parish in terms of type, mix and scale.

Transport

To seek safe public streets and spaces, accessible and useful sustainable transport links (including footpaths and cycle routes) and encourage parking solutions sensitive to the parish's unique character.

Question for UI: Could you tell the group exactly what is meant by "spaces" here? **ACTION: BP JG**

Business and economic activity

To sustain the already thriving range of community and commercial activities and services. Those that currently operate within the parish will be supported and economic activity such as working from home and appropriate farm diversification will be encouraged whilst avoiding uses which may affect existing resident's amenity.

Question for UI: Could you expand for the group what you mean by appropriate farm diversification? **ACTION: BP JG**

Environment

As worded by Urban Imprint

Leisure and recreation

As worded by Urban Imprint.

Design and Heritage

To identify, protect and enhance Thrussington's heritage assets and key public spaces whilst ensuring any future development is sympathetic to the existing character of the parish in attractive, environmental and innovative ways.

Question for UI: Should we mention the conservation area? **ACTION: BP JG**

ACTION: BP JG

6. Questionnaire

Second draft received for comment from Urban Imprint.

Comments and wording discussed first followed by further queries.

Initial wording in yellow box should be changed to the following:

Neighbourhood Planning gives local communities the chance to shape potential development of all types within their area. This is your opportunity to have your say.

This survey has been distributed to every home and business within Thrussington Parish to ask for your views, comments and suggestions on a range of topics relating to town planning matters in the area.

(Paragraph 3 and 4 – no changes)

For more information about the Neighbourhood plan, visit the Parish Council website: www.thrussingtonvillage.org or follow us on Facebook [], or Twitter []. Updates will also be issued in Thrussington Life.

Add web address, twitter and Facebook links. Send to UI. **ACTION: TP**

ACTION: BP JG

Move Design and Heritage to last box prior to personal questions bit. **ACTION: BP JG**

Housing

No change

Transport

It is still thought that question (c) is ambiguous and does not lead to a useful answer, it is suggested that the wording is changed to: *Parking is an issue in the village (please specify detail below)* or add a supplementary question(s).

ACTION: BP JG

Remove question (g).

ACTION: BP JG

Business and economic activity

Remove question (d)

ACTION: BP JG

Environment

No changes

Leisure and recreation

Remove question (a)

ACTION: BP JG

Design and Heritage

- (a) *The parish's heritage assets such as the church, village hall, shops etc. should be protected.*
- (b) *Any new development should complement the existing character of Thrussington.*
- (c) *No change*
- (d) *No change*
- (e) *The Conservation area should be extended (the existing area covers a large part of the village – should this be maximised.*
http://www.charnwood.gov.uk/pages/thrussington_conservation_area
- (f) *Any future development on infill and backland sites should be carefully designed.*

ACTION: BP JG

Date to be determined. Email address to be added. **ACTION: ALL**

Other comments:

May be worth having explanatory note on website for items such as “spaces”, “infill”, “backlands” etc. Unless we can put in some questions in more layman terms.

Timescale: Aim to send out by second week in September to allow advert in T Life and three weeks for issue and collection and a further two to three weeks for analysis by UI.

a. Engagement of younger villagers

Ideas to develop at next meeting:

School event for parents and children – assembly? Discuss with school.

Scouts, brownies etc.

BBQ for 15-17 year olds and parents (20-40), short questionnaire for this age group.

ACTION: ALL AT NEXT MEETING

Further draft requested for next meeting – see date below: **ACTION: BP JG**

7. Engagement of younger villagers.

Not discussed. Must consider at next meeting.

Ideas to develop at next meeting:

School event for parents and children – assembly? Discuss with school.

Scouts, brownies etc.

BBQ for 15-17 year olds and parents (20-40), short questionnaire for this age group.

ACTION: ALL AT NEXT MEETING

8. Website

Not discussed at this meeting as Suzan and Eddie are yet to meet.

Archie R (Suzan) meeting with ECG 17/8/16 to discuss possibility of AR uploading and helping design website. **ACTION: SR (ECG)**

Noted that Foxton and Keyworth have excellent websites.

It is noted that administrator responsibility should be within working group.

We have to decide what we wish to post, so far suggestions include an archive for minutes, parish map, rolling news section, contact details, links to Facebook and twitter, FAQs, Vision, objectives and policies, PDF of averts for 2/7/16 consultation.

ACTION: ALL NEXT MEETING

Facebook and Twitter accounts set up and running. Links in place. Suggested that NS and HY are set up as administrators. **ACTION TP**

9. Update for Thrussington Life

Draft update posted by SR and reviewed, some amendments were requested. Final version to be sent to ECG for T Life by 20/8/16. **ACTION SR**

10. Local stakeholders

Not discussed – postponed for the present.

11. Outstanding actions

Ask Village shop again for invoice for meetings no response. TP to follow up as reported above. **ACTION TP**

Skills audit of available and required skills to be reviewed by BPUD for July 2nd.

ACTION JG

- a. NS having trouble with Gmail and will set up new address. **ACTION NS**
- b. All new members recommended to set up mail address specifically for Neighbourhood Plan work. **ACTION CN HY DY JP DC (WJ)**
- c. Technical baseline work (generated from meeting with Charnwood by Urban Imprint). Work has started and target is to produce a draft by end of August and will cover actions are outlined in meeting 11 notes. This will bring out any key issues. **ACTION: JG**
- d. Urban Imprint can offer a training /information session on Neighbourhood planning to both Parish Council and Working Group. Bring up at next Parish meeting. **ACTION MT**

12. Any other business

Core members at present:

Suzan Tom Mark Nich Nigel Candice Dave and Heather Wendy Mark (Bob and Jo – Urban Imprint)

All have email addresses specifically set up for this work, all have read and agreed terms of reference that parish councillors agree to.

Interested and involved at meetings but may become core members:

Duncan James Nicki Eddie (TPC)

All have personal email addresses, all have read terms of reference that parish councillors agree to.

Interested but not directly involved:

Patrick Louise Phil Edward Agar (MP) James Poland (BC) Hannah Hamilton-Rutter (Charnwood), Helen (TPC) Bev (TPC)

NEXT MEETINGS:

Next working group meeting – Tuesday 6th September, 2016 at 7.30pm venue TBC

Next working group/BPUD meeting – Early October

M Thistlethwaite 18.08.2016

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