

# THRUSSINGTON NEIGHBOURHOOD PLAN

## WORKING PARTY NOTES #14

MEETING 7.30pm September 6th, 2016

Present:

Working Group:

|               |                     |              |           |
|---------------|---------------------|--------------|-----------|
| Nich Stanyard | Mark Thistlethwaite | Suzan Rubins | Tom Prior |
| Candi Newby   | Wendy Johnson       | Dave Young   |           |

Residents:

|               |            |              |             |
|---------------|------------|--------------|-------------|
| Duncan Cuckow | Reg Morgan | Sue Bradshaw | Paul Wilcox |
| Tim Bourne    |            |              |             |

Apologies: Nigel Hainsworth

Circulation: Above, TPC, J Poland, E Argar, Bob Philips (UI), Jo Gregory (UI), Phil Gee, James Pearce, Nikki Allsager

### General:

- a. Thanks to Reg and Sue for use of the Church. A small donation will be requested from the parish Council.
- b. Candi and Dave and Wendy agreed that they would like to continue as part of the working group. Next full meeting will ask for their declarations of interest and MT will circulate the terms of reference. **MT**
- c. Skills audit asked for completion. Some given to SR who will collate. **SR**
- d. Agreed meeting points will be discussed by the group only. At end of each agenda item comments from the public will be requested. The intention is to stay focussed and yet not dismiss comments from interested parties.

#### 1. Report from Parish Council

Nothing to report.

#### 2. Funding and budget

Budget:

Spreadsheet attached.

Invoice for meetings at village shop received. £60.

Awaiting invoice for meetings for refreshments for July 2<sup>nd</sup>. **ACTION: TP**

Go ahead from Parish Council to spend on printing the questionnaire (£248 inc £48.18 VAT)

Funding:

Reminder that first tranche of money must be spent by December this year.

Second tranche of award – preparation to start. **ACTION: SR**

Extra funding – To approach “Awards for All”, we fill their criteria, must complete project and spend within a year but there is a four month lead-time. SR to start preparing next week. **ACTION: SR**

NH to be asked to aid SR when needed, MT and TP to check figures and application when required. **SR NH TP MT**

### 3. Project plan

Attached.

### 4. Vision and objectives

Some minor changes requested...

#### a. Vision

##### **VISION**

*To maintain the character and identity of the Parish of Thrussington and to ensure **any** development opportunities are sustainable and appropriate to the scale and nature of the Parish, respecting its historic rural character.*

#### b. Objectives

##### **Transport**

*To **promote** safe public streets and spaces, accessible and useful sustainable transport links (including footpaths and cycle routes) and encourage parking solutions sensitive to the parish's unique character.*

Question for UI: Could you tell the group exactly what is meant by “spaces” here? Do we need the word? **ACTION: BP JG**

##### **Business and economic activity**

Question for UI: Could you expand for the group what you mean by appropriate farm diversification? **ACTION: BP JG**

##### **Design and Heritage**

Question for UI: Should we mention the conservation area? **ACTION: BP JG**

Once changed this should be added to website

### 5. Questionnaire

NS to coordinate, meeting date decided for next Thursday at the church 7.30pm.

Can UI provide an information prompt sheet that will help people if they are asked questions, relating to both the questionnaire and neighbourhood planning in general? **ACTION BP JG**

Cost of printing £248 (£48.18 VAT inc.) can printed documents be provided for next week allowing two weeks to issue and collect? **ACTION BP JG**  
Will not ask for email addresses as information points are to be detailed on questionnaire.

Initial wording in yellow box:

Facebook is Thrussington Neighbourhood Plan

Twitter is #<https://twitter.com/priortpc>

**ACTION: BP JG**

### **Housing**

No change

### **Transport**

No change

### **Business and economic activity**

Between (d) and (e) please insert the following question....*"Is it important that local shops and public houses continue to serve the local community?"*

**ACTION: BP JG**

### **Environment**

No changes

### **Leisure and recreation**

Remove question (a)

**ACTION: BP JG**

### **Design and Heritage**

*(e) Please add link ---The Conservation area should be extended ( the existing area covers a large part of the village – should this be maximised.*

[http://www.charnwood.gov.uk/pages/thrussington\\_conservation\\_area](http://www.charnwood.gov.uk/pages/thrussington_conservation_area)

**ACTION: BP JG**

Can a question about infrastructure be added?

*Have you any concerns about the community infrastructure (sewers, broadband, utilities etc.)?*

Can a question about features be added?

*Are there any local features, gateway views, landscape or buildings, you feel that should be conserved (if not already protected)".*

Other comments:

May be worth having explanatory note on website for items such as “spaces”, “infill”, “backlands” etc. Unless we can put in some questions in more layman terms.

Timescale: Aim to send out by second week in September to allow advert in T Life and three weeks for issue and collection and a further two to three weeks for analysis by UI.

## 6. Engagement of younger villagers.

Agreed four possible ‘events’....

“Tots on Tuesdays” at Village Hall – a chance to talk to the young parents of the parish. CN to discuss with group. **ACTION: CN (TP?)**

Scouts / Brownies (up to Scout Explorers) **ACTION NH** (Carl a person to contact – ref TP)

Weekend event (with Bouncy Castle) possible event for UI to attend, second consultation? **ACTION: All to consider.**

Suggested by Mr Morgan: The church will hold an event at the Village Hall (Sat 3<sup>rd</sup> Dec. TBC) and he suggested we could have a stall there for people to visit and ask questions.

Decided against a school event at present as we will catch the younger parents at the above group and the middle years children are not all local and that a weekend event would catch a greater proportion of the younger residents.

BBQ for 15-17 year olds and parents (20-40), decided a weekend event as probably past the time for a BBQ.

### CONTENT:

High level discussion.

*10 points about why a neighbourhood plan is important.*

Where we are:

*Definition and approval of area to be considered ✓*

*Initial consultation event ✓*

*Development of Vision and Objectives – nearly complete ✓*

*Development of historic records, technical baseline and heritage, townscape and landscape study – in progress ✓*

*Development of questionnaire – in progress ✓*

*Development of policies*

*Development and collation of documents for submission to Charnwood*

We have been asked about a second consultation event ( “Could you ensure the group discuss what form they would like the second consultation event to take, as that is the final part of our stage 1 commission which has not yet been clarified.

We're pretty flexible on what this might look like be it a school session, youth session, general training session or another event similar to the previous one held. “ )

At this stage we believe that a second consultation may be in order when we have draft policies but we should contact UI with the following questions ...

What is the value of the second consultation at this time and what would be its objective?

What does it offer?

What will it achieve? **ACTION: MT (JG BP)**

## **7. Website and social media**

Archie R (Suzan) met with ECG 17/8/16 and AR is now trained to upload documents. There is a query over the logo on the website which we must ask ECG about.

**ACTION: TBD**

It was decided that a sub group should decide content and layout and then liaise with AR to see what is possible/practical. (From last minutes -We have to decide what we wish to post, so far suggestions include an archive for minutes, parish map, rolling news section, contact details, links to Facebook and twitter, FAQs, Vision, objectives and policies, PDF of averts for 2/7/16 consultation.)

Group to be TP CN (MT) **ACTION TP CN**

CN set up as second administrator on Facebook and Twitter accounts.

Suggested there should be a countdown to the issue of the questionnaire on Facebook. **ACTION: TP**

## **8. Update for Thrussington Life**

Agreed that we should ask for a reminder that questionnaire is due in next T Life. (Note added after meeting: Next issue will be October, questionnaire should be collected by then! MT decided no action required.)

## **9. Local stakeholders**

Not discussed – postponed for the present.

## **10. Outstanding actions**

- a. NS having trouble with Gmail and will set up new address. **ACTION NS**
- b. Technical baseline work and landscape study (generated from meeting with Charnwood by Urban Imprint). Draft issued, several minor errors were noted. TP DY AND NS to review separately and report to group. **ACTION: TP DY NS**
- c. Urban Imprint can offer a training /information session on Neighbourhood planning to both Parish Council and Working Group. Bring up at next Parish meeting. **ACTION MT**

## **11. Any other business**

- a. NS having trouble with Gmail and will set up new address. **ACTION NS**

- b. Technical baseline work and landscape study (generated from meeting with Charnwood by Urban Imprint). Draft issued, several minor errors were noted. TP DY AND NS to review separately and report to group. **ACTION: TP DY NS**
- c. Urban Imprint can offer a training /information session on Neighbourhood planning to both Parish Council and Working Group. Bring up at next Parish meeting. **ACTION MT**
- d. People to champion policy areas to be decided at next meeting:
  - i. Housing
  - ii. Transport
  - iii. Business and economic activity
  - iv. Environment
  - v. Leisure and recreation
  - vi. Design and heritage
  - vii. Infrastructure (utilities and broadband)
- e. Settlement boundaries. Charnwood will be carrying out a settlement boundary consultation for all towns and villages in the borough. It was agreed that we should discuss this when produced (with the Parish Council). In the meantime ask for settlement boundary map as it is at present. **ACTION: MT**
- f. It was suggested that we should identify any landholders with significant holdings in the Parish. It was suggested John Rudkin may know of these. **ACTION: SR CN**
- g. Broadband Report: Tim Bourne. Quick update on fibre layout to village. Apparently one year behind schedule. TB wondered if this was of interest to Working Group. This mainly comes under the PC and a detailed mail has been sent to the PC. For this group it was decided we should be aware and any future update be checked to ensure its suitability for both residents and businesses to thrive. Especially as we will eventually require fibre to all households rather than just to one cabinet.
- h. Add infrastructure (Broadband and utilities) to required policies.

#### NEXT MEETINGS:

Questionnaire meeting – Thursday 15<sup>th</sup> September at Village Church at 7.30pm

Next working group/BPUD meeting – Tuesday 11<sup>th</sup> October, 2016 at 7.30pm venue TBC

M Thistlethwaite 08/09/2016