

# **THRUSSINGTON PARISH COUNCIL MEETING**

## **Minutes of Thrussington Parish Council Meeting held on Tuesday 15<sup>th</sup> November 2016, 7.00 PM at the Village Hall, Thrussington**

### **Present:**

Cllr Tom Prior, Cllr Bev Kearns, Cllr Nigel Hainsworth and Cllr Mark Thistlethwaite  
7 members of the public and the clerk

### **327/2016 - Resolution to receive apologies for absence**

- Cllr Edward Guest, Cllr James Poland and Cllr Dave Houseman

### **328/2016 – Resolution to receive declarations of interest on items on the agenda**

- Cllr Thistlethwaite declared an interest in item 332/2016 as he was in receipt of expenses
- Cllr Prior, Cllr Hainsworth and Cllr Thistlethwaite declared an interest in item 336/2016 as members of the Neighbourhood Plan committee
- All councillors declared an interest in item 338/2016 as residents of Thrussington

### **329/2016 – County Council/Borough Council & Police reports**

- Reports circulated prior to the meeting.

### **330/2016 - Public Questions**

Members of the public were asked to declare their name when addressing the Chairman if they wished for their name to be minuted in this section of the meeting, if they did not want their name mentioned they need not declare it.

- 7 members of the public attended the meeting to find out whether there had been any feedback from the planning officer in relation to the building works that had taken place at the Wreake Valley Craftsman (WVC) site in the village. Comments were made that the new ventilation unit is emitting a large amount of fumes than the previous unit did and that the noise level is louder than before. A question was asked as to whether the building works had been signed off. The Chair thanked members of the public for their comments and it was agreed that the clerk would contact the planning department to ask whether the works had been signed off and to request a site visit so that parishioners had an opportunity to highlight their concerns in person.

### **331/2016 – Resolution to approve and sign minutes of the Parish Council meeting of the 18<sup>th</sup> October 2016**

The minutes of the meeting were circulated to all councillors prior to the meeting for them to be reviewed. Councillors were reminded to check through the minutes fully before the meeting in order to resolve any queries that may arise.

**Resolved:** The minutes of the October meeting were approved and signed and will be uploaded onto the parish website.

### **332/2016 – Resolution to approve payment of outstanding accounts**

- Current account balance = £14,106.31
- Total expenditure for November 2016= £4,549.69
  - 300001 – ATV Contract Services = £750.00
  - 300002 – Urban Imprint = £1,926.00
  - 300003 – Delicatessen = £60.00
  - 300004 – LCC website = £30.00
  - 300005 – Thrussington Village Hall = £7.50
  - 300006 – Grant Thornton = £30.00
  - 300007 – LRALC = £75.00

- 300008 – Buttercup Café = £60.00
- 300009 – Laserline Printing = £313.08
- 300010 – Edward Guest = £102.11
- 300011 – Helen Chadwick = £451.36
- 300012 - ATV Contract Services, mowing invoices for November = £150.00
- 300013 - Urban Imprint, neighbourhood plan elements = £192.60
- 300014 - Helen Chadwick, clerks salary & expenses = £309.60
- 300015 – ICO, data protection renewal = £35.00
- 300016 – Thrussington Parish Church = 40.00
- 300017 – Mark Thistlethwaite = £17.44

**Resolved:** Cllr Prior proposed that the cheques reported be authorised and this was seconded by Cllr Hainsworth. Cllrs also agreed to sign an online banking mandate to allow for future payments to be made via BACS following authorisation at the council meeting.

**333/2016 – To discuss planning application P/16/2477/2 – creation of new vehicular access, hardstanding and erection of gates at 9 Seagrave Road, Thrussington and agree response**

Councillors reviewed the planning application and agreed that they had no objections.

**334/2016 - To discuss planning application P/16/2479/2 – various internal and external alterations to dwelling including resurfacing of thatched roof, insertion of French doors, replacement of garage roof, alterations to internal layout, painting and various repair works at 9 Seagrave Road, Thrussington and agree response**

Councillors reviewed the planning application and agreed that they had no objections.

**335/2016 – To discuss and agree to the installation of a Christmas tree on the village green**

The clerk reported that she had received a request from Village Christmas Tree committee asking for permission to install a Christmas tree on the village green from the 8<sup>th</sup> December until the 6<sup>th</sup> January. The clerk commented that she had checked with the insurance provider and they had confirmed that the parish council insurance would cover the tree but suggested that a risk assessment is carried out by the committee and the lights should be PAT tested.

Cllr Kearns proposed that permission be granted and this was seconded by Cllr Thistlethwaite.

**Resolved:** The clerk will contact the committee.

**336/2016 – To receive an update from the Neighbourhood Plan working party group and agree actions**

Cllr Thistlethwaite reminded councillors that the Neighbourhood Plan working party group were in the process of drafting their end of project report and once this has been submitted additional funding can be applied for. Cllr Hainsworth has also completed a funding application with the Big Lottery Fund for £3,000. The clerk has been asked if she will upload information onto the NHP website once it is live, there is funding available for additional hours for the clerk to complete this work. A village consultation meeting will take place on the 5<sup>th</sup> February.

**337/2016 – Update on traffic calming and agree actions**

The clerk reported that the Traffic Engineer from LCC is going to do the consultation for the priority working system next week and will be consulting with all affected parties and will seek feedback over the scheme during the month long consultation. If there is no adverse feedback they will then programme the works in with our highway colleagues to be implemented.

The gateway road marking treatment and h-bar can be issued prior to the traffic calming and the clerk asked whether councillors wanted to go ahead with this. Councillors agreed to go ahead with the gateway and h-bar markings but requested that the h-bar markings be extended around the corner of Seagrave Road and Regent Street as originally discussed.

**Resolved:** The clerk will contact Stuart Bullen to request that the h-bar markings are extended around the corner of Seagrave Road and Regent Street and Cllr Prior will talk to local businesses to outline the traffic calming plans the parish council have.

### **338/2016 – To review draft precept for 2017/2018**

The clerk circulated the draft precept prior to the meeting so that councillors had an opportunity to review it before it was discussed at the meeting. The clerk reported that she had received a request from Thrussington Life for an annual donation to support the production of the magazine.

Councillors reviewed the precept and agreed that the donation to the village hall should be increased.

**Resolved:** The clerk will update and circulate the precept so that it is ready for agreement at the December meeting.

### **339/2016 – To review clerk's salary and payment method and agree actions**

The clerk circulate a proposal prior to the meeting which highlighted that the clerks salary and working hours had not been reviewed since October 2014. Councillors discussed the proposal and it was agreed that with immediate effect the clerk would work 20 hours per month and be paid on a monthly basis. It was agreed that from the 1<sup>st</sup> April 2017 the clerk would be paid £9.64 per hour.

**Resolved:** The clerk will ensure the necessary changes are made and that the precept is updated.

### **340/2016 – Items for Thrussington Life**

Councillors agreed that an article thanking all the village groups would be appropriate for this edition. The clerk will draft an article.

### **341/2016 – Parish Councillor updates**

Cllr Thistlethwaite reported that:

- He has now completed all the footpath surveys

Cllr Prior reported that:

- The village sign on Hoby Road has still not been repaired and that it is now sitting on the grass verge. *The clerk will contact Highways.*

### **342/2016 - Date of next full parish council meeting**

**Resolved:** The date of the next full parish council meeting will take place on Tuesday 13<sup>th</sup> December 2016 commencing at 7.30 PM in the village hall.

**The Chair closed the meeting at 9.00 PM.**

**Signed:**

**Date:**