

	2015			2016						2017												2018						EST. COST					
	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F		M	A	M	J	
1 GETTING STARTED																																	
Why needed																																	
Discuss with Charnwood																																	
Produce plan with costings																																	
2 NEIGHBOURHOOD AREA																																	
Determine area																																	
Submit proposal																																	
LPA consults (min 6 weeks)																																	
LPA approval																																	
3 PART 1																																	
Stage 1a: Start up																																	
Meeting with LPA/BPUD																																	
Prep consultation note/strategy																																	
Baseline report																																	
Initial sustainability work																																	
Stage 1b: Initial community engagement																																	
Project launch																																	
Questionnaire prep. And support																																	
Second consultation. Invitees for the training and writing of draft policies																																	
Interim consultation report																																	
Stage 2: Draft plan																																	
Intro and background chapters																																	
Draft policies etc																																	
Undertake SEA screening																																	
Meeting with steering group																																	
Policy compliance table																																	
Stage 3a: Formal Public consultation Reg 14																																	
Publish draft plan																																	
Update / prepare consultation strategy																																	
4 PART 2																																	
Stage 3b: Formal Public consultation Reg 14																																	
Organise consultation launch event																																	
Prepare plan questionnaire																																	
Collate and collect responses																																	
Stage 4: Undertake revisions																																	
Log and review feedback																																	
Recommend changes																																	
Discuss changes with LPA and stat, cons.																																	
Meeting with steering group																																	
Make changes and publish second draft																																	
Stage 5:																																	
Prepare consultation statement																																	
Prepare basic conditions statement																																	
Prepare environmental assessment																																	
Submit to Charnwood BC																																	
7 SUBMISSION																																	
Submit to LPA																																	
LPA publicises (Min 25 working days)																																	
LPA appointed examiner																																	
Examination																																	
Report																																	
8 REFERENDUM																																	
Publicise referendam																																	
Referendum																																	
9 THE PLAN IS MADE																																	
Other costs																																	
																																	£ 1,600
																																	£ 11,498

Costs do not include VAT